

FRINGE BENEFITS CHECKLIST

Company ID: _____

Company Name: _____

Are the following items applicable to your company? If these fringe benefits have not been recorded in our system for current year, please supply a list of employees and taxable amounts.

1.	Third-party sick pay (attach copy of report from insurance company)	<input type="radio"/> Yes	<input type="radio"/> No
	Is insurance company issuing W-2?	<input type="radio"/> Yes	<input type="radio"/> No
2.	Personal usage of company auto, cell phone, laptop	<input type="radio"/> Yes	<input type="radio"/> No
3.	Excess per diem payments	<input type="radio"/> Yes	<input type="radio"/> No
4.	Payments under "nonaccountable" reimbursement plans	<input type="radio"/> Yes	<input type="radio"/> No
5.	Group life insurance in excess of \$50,000 coverage	<input type="radio"/> Yes	<input type="radio"/> No
6.	Moving expenses – taxable	<input type="radio"/> Yes	<input type="radio"/> No
7.	Moving expenses – nontaxable (paid directly to employee)	<input type="radio"/> Yes	<input type="radio"/> No
8.	Employer HSA, HRA or other medical savings contributions	<input type="radio"/> Yes	<input type="radio"/> No
9.	If you are an "S" corporation, health insurance premiums paid for more than 2% shareholders	<input type="radio"/> Yes	<input type="radio"/> No
10.	Taxable education expenses	<input type="radio"/> Yes	<input type="radio"/> No
11.	Deferred compensation	<input type="radio"/> Yes	<input type="radio"/> No
12.	Awards, prizes, gifts, stock options	<input type="radio"/> Yes	<input type="radio"/> No
13.	Military pay, differential	<input type="radio"/> Yes	<input type="radio"/> No
14.	Other taxable fringe benefits (include explanation)	<input type="radio"/> Yes	<input type="radio"/> No

Authorized Contact (Signature)

Date

After completing, please fax or email to your Inova Payroll representative.

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